

FOSSweb 2.0 Instructions: Setting Up a Class Account

Students can use FOSSweb by visiting the site as a guest or using a student username and password created by teachers.

In FOSSweb, teachers can create student usernames and passwords. You'll want to create student usernames and passwords instead of giving your students your own account. Otherwise, students will be able to see teacher assessment masters!

By creating student accounts, your students will be able:

- View the specific modules you are teaching
- Access multimedia, recommended book and websites, audio stories, and home-school connections
- Access eBooks for any modules where premium content codes have been purchased and activated by the teacher
- View note and reminders left by teachers

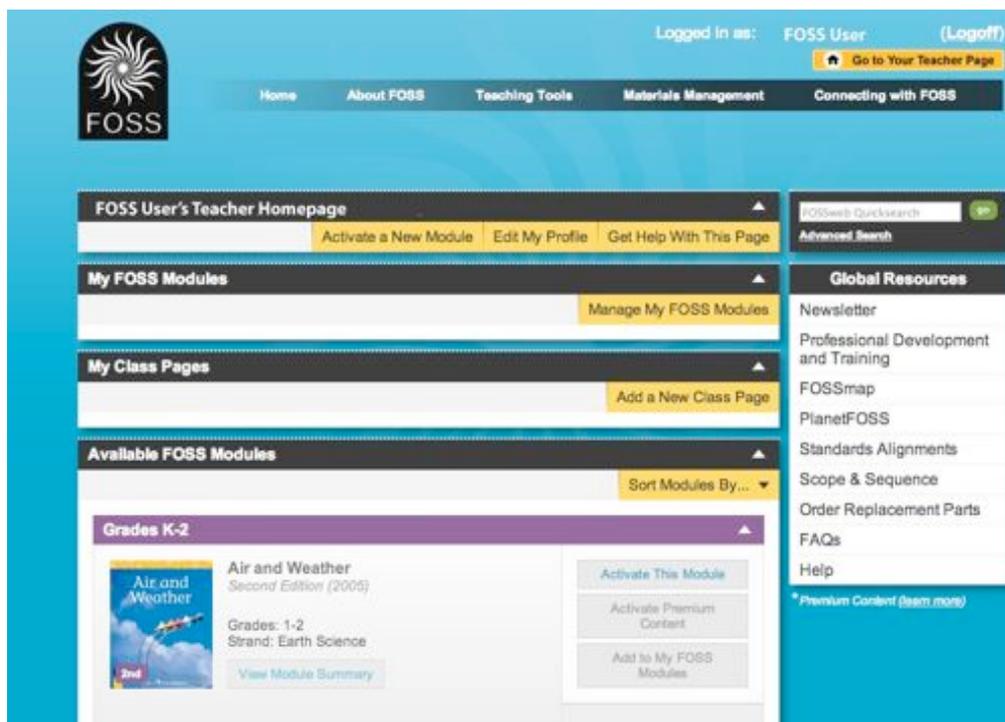
The following instructions will guide you through the process of:

- 1) Setting up class usernames and passwords for your students
- 2) Creating messages for your classes

Class Page Set Up and Student User Account Creation

1 — Go to FOSSweb.com and log in.

2 — From your teacher homepage, locate the gray header that says “My Classes Pages” gray header bar. It is the header beneath your “My FOSS modules area”



The screenshot displays the FOSSweb 2.0 Teacher Homepage. At the top left is the FOSS logo. The top right shows the user is logged in as "FOSS User" with a "(Logoff)" link and a "Go to Your Teacher Page" button. A navigation bar includes links for Home, About FOSS, Teaching Tools, Materials Management, and Connecting with FOSS. The main content area is divided into several sections: "FOSS User's Teacher Homepage" with buttons for "Activate a New Module", "Edit My Profile", and "Get Help With This Page"; "My FOSS Modules" with a "Manage My FOSS Modules" button; "My Class Pages" with an "Add a New Class Page" button; and "Available FOSS Modules" with a "Sort Modules By..." dropdown. A featured module, "Air and Weather Second Edition (2005)", is shown with details like "Grades: 1-2" and "Strand: Earth Science", along with buttons for "Activate This Module", "Activate Premium Content", and "Add to My FOSS Modules". On the right side, there is a "FOSSweb Quicksearch" bar and a "Global Resources" menu listing items like Newsletter, Professional Development and Training, FOSSmap, PlanetFOSS, Standards Alignments, Scope & Sequence, Order Replacement Parts, FAQs, and Help.

3 — Click on “Add a New Class Page”



Once this button is clicked, a light box with options for naming a class and selecting modules for the class will appear.

A screenshot of a form titled "Add a New Class" with a purple header. The form contains four input fields and a list of modules. The first field is "Class Page Title:" with a placeholder "Enter Class Page Title Here" and an example "Pat Williamson's First Period Science". The second field is "Student Login Name:" with a placeholder "Enter Student Login Name Here" and an example "PatWilliamsonStudent2014". The third field is "Student Password:" with a placeholder "Enter Student Password Here" and an example "Abcd1234" (must be exactly eight characters). The fourth section is "Modules to Use:" with a list of five modules, each with a purple square checkbox: "Air and Weather (3rd Ed.)", "Animals Two by Two (3rd Ed.)", "Materials in Our World (3rd Ed.)", "Plants and Animals (3rd Ed.)", and "Energy and Electromagnetism (3rd Ed.)". Below the list is a note: "Currently showing only modules from your My FOSS Modules area. To choose from all your activated modules, click here." At the bottom right are two yellow buttons: "Cancel" and "Submit".

Class Page Title:

This is a title for you as a teacher. Examples of Class page Titles Might be:

- First Period Science
- 7th Grade Biology 2013
- Ms. FOSS's 2013 Third Graders

If you teach multiple periods of science or different grade levels that use different FOSS modules, you'll want to create a separate Class page Additional Help

Student Login Name

This is the username student will use to log in from FOSSweb.com

This username must be **unique in the system**. If another teacher has taken the student username, the account will not work.

Some examples of good student usernames:

- Lhssciencekids2013
- Msfossscience2013
-

Student Password

Please note the password for your class must conform to requirements that are slightly different from our teacher password requirements. **Student passwords must be exactly 8 characters in length.**

Some examples of good student usernames:

- Science1
- ILuvFOSS
- Puma1234

Modules

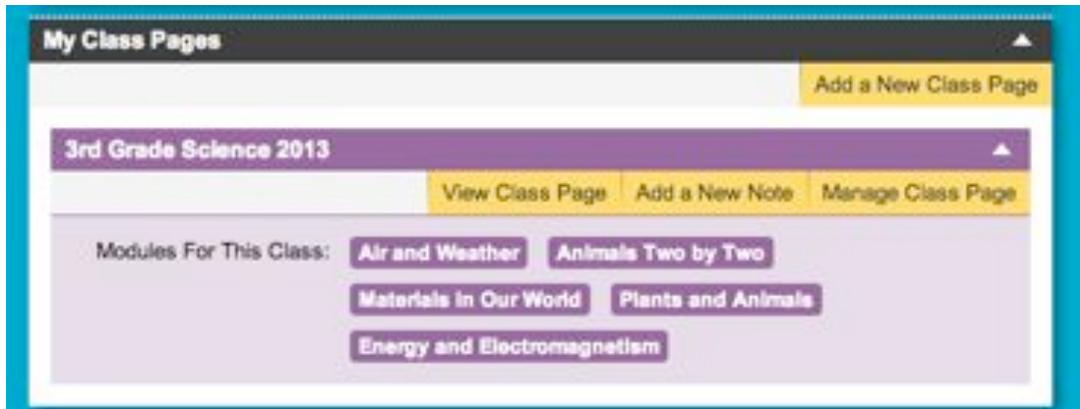
You can check off whatever combination of modules your class is using.

Once you hit submit, your class will be created!

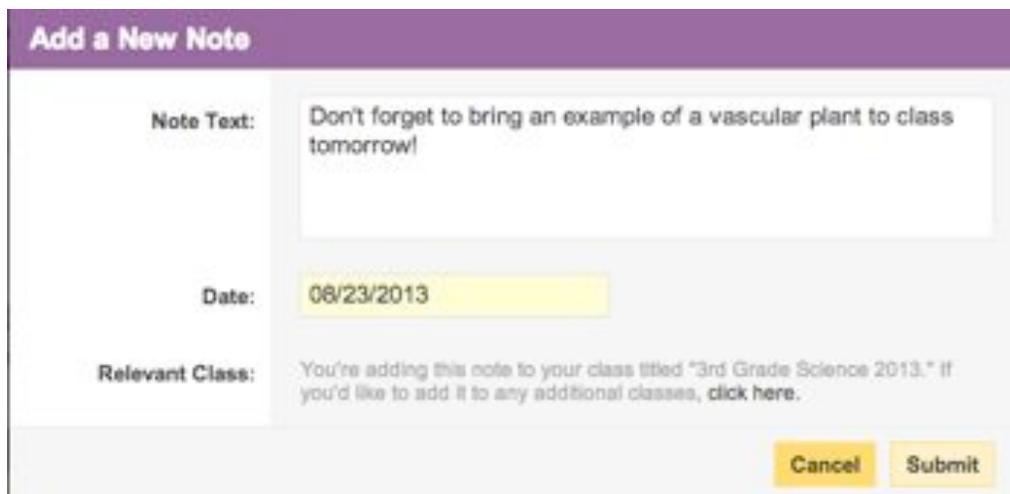
The student information and password will be emailed to you automatically. Save this email and give the user account information to your students.

Creating Notes/Messages For Your Class

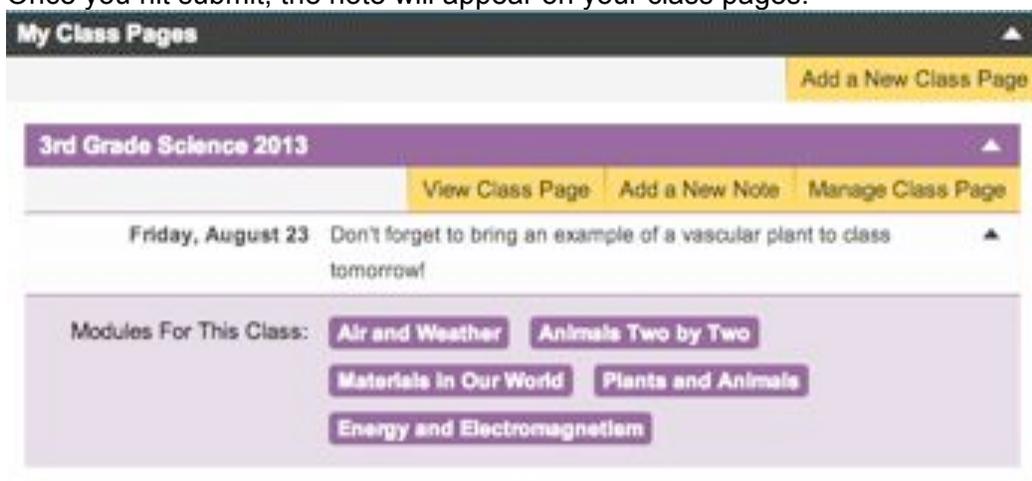
1 — Log in to FOSSweb.com. From your Teacher Page, locate the “My Class Pages” header. Look for the yellow button that says “Add a new Note.”



2 —A new window will appear where you can write a note for your students. You can also assign the note a date and apply the note to multiple classes if you wish.

A screenshot of the 'Add a New Note' form. The title 'Add a New Note' is in a purple bar at the top. The form has three sections: 'Note Text:' with a text area containing 'Don't forget to bring an example of a vascular plant to class tomorrow!'; 'Date:' with a yellow input field containing '08/23/2013'; and 'Relevant Class:' with a text area containing 'You're adding this note to your class titled "3rd Grade Science 2013." if you'd like to add it to any additional classes, [click here](#).' At the bottom right, there are two yellow buttons: 'Cancel' and 'Submit'.

Once you hit submit, the note will appear on your class pages.



This is what your students will see when they log in. You can log in with the student account to test it out!

The screenshot shows the FOSSweb student interface. At the top left is the FOSS logo. The top right shows the user is logged in as 'Foss Student' with a 'Logoff' link and a 'Go to Your Student Page' button. A navigation bar contains links for 'Home', 'About FOSS', 'Teaching Tools', 'Materials Management', and 'Connecting with FOSS'. Below the navigation bar, a message reads 'Hello, Student in FOSS Teacher of the Year's 3rd Grade Science 2013'. To the right is a search bar with 'FOSSweb Quicksearch' and a 'Go' button, and a 'Global Resources' menu with links to 'PlanetFOSS', 'FAQs', and 'Help'. The main content area is divided into two sections: 'Reminders and Assignments' and 'My FOSS Modules'. The 'Reminders and Assignments' section shows a reminder from 08/23/2013: 'Don't forget to bring an example of a sedimentary rock to class tomorrow!'. The 'My FOSS Modules' section displays five module covers: 'Air and Weather', 'Animals Two by Two', 'Materials in Our World', 'Plants and Animals', and 'Energy and Electromagnetism'.

Need Help?

Be sure to check out our tech help pages:

<http://www.fossweb.com/needhelp>

FOSSweb General Questions or Website Support

Email: support@fossweb.com

Phone: 510-643-6997 between the hours of 9:30 am and 5:30 pm PST.