



## Emergency Substitute Certificate

### District Sponsored Process Steps

1. Go through your school district emergency substitute application process.
2. Following a successful application/ interview process with your district, complete your background check (e.g. fingerprinting). This may be done at the NWESD (\$72) with a reservation. Call 360-299-4043.
3. Apply for state certificate (\$44). You must start, and your district must sponsor you through the EDS system.
4. Begin accepting classroom substitute teacher assignments.

### Benefits of getting your Emergency Substitute Certificate

- Certificate is good for three years.
- Substitute pay in Northwest Washington can range from \$100 to \$185 dollars, depending on the district. This is for a full day - 7.5 hours (30-minute lunch). Most districts will increase their pay after 20 to 30 days. Check with your local district for their pay schedule.